

Sir Gurudas Mahavidyalaya



PROSPECTUS 2019-20

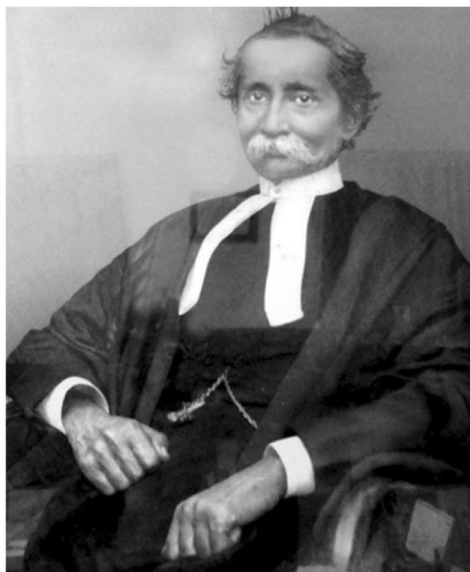
for

B.A., B.Sc., B.Com

**Motto of the college –
“Knowledge is power, unity is strength”**

The profile of the college at a glance :

The History : Sir Gurudas Mahavidyalaya is named after Sir Gurudas Bandyopadhyay (1844-1918), the first Indian Vice-Chancellor of the University of Calcutta and a legend in the field of Indian education and freedom movement. He was a judge at the Calcutta High Court and was also a professor at Scottish Church College. He became the Vice-Chancellor of the University of Calcutta in 1890 and remained in the post till 1892.



The beginning : The College owes its legacy to Gurudas College of Commerce, the name by which it was previously known. This college is the outcome of the efforts of the teaching and non-teaching staff of Gurudas College and some social personalities of the locality. Govt. of West Bengal permitted the establishment of Gurudas College of Commerce in 1965 with provision for using the infrastructure of Gurudas College in the evening shift. The college was granted affiliation by Calcutta University on 21.08.1968, the date being followed as the foundation day of the college.

Development : During the period from 1984 to 1998 a number of initiatives and affirmative actions were taken to place the college on track. The extension of affiliation to teach B. Com. at Honours level was granted in 1998. The college was shifted to its own premises at its present address with the construction of only the ground floor of the college on 06.01.2001. The present four storied building has been completed in phases. It has been gradually converted to multi-faculty, day-shift, co-education college re-christianed from Gurudas College of Commerce to Sir Gurudas Mahavidyalaya. Now there are 3 (three) programmes in the Commerce stream, 7 (seven) programmes in the Arts stream and 5 (five) programmes in the Science stream.

Vision and Mission :

The mission of the college is to translate this goal into reality. Following are some of the major pointers in that direction :

1. To ensure gradual expansion of quality education with focus on modern emerging areas.
2. To ensure transparency and promptness in the admission process.
3. To communicate to the students the plan of academic actions at the beginning of 1st year.
4. To complete the syllabus in time.
5. To ensure high percentage of success and improve performance of students.
6. To make them employable in the highly competitive job market.
7. To enhance the knowledge-base of the students and contribute to the formation of knowledge-based society.

8. To inculcate an understanding of diversity and respect for all community, creed and religion.
9. To implant the value of the strength of unity to the cause of national integration and empowerment.

Location : It is about 4 minutes walking distance from Bidhannagar Railway Station and about 5 minutes' walk from Ultadanga-VIP Road-EM Bypass Crossing. The college is well connected by buses, trams and railway service.

Affiliation : The College is affiliated to the University of Calcutta since 1968. The college is enlisted under Section 2(f) and 12(b) of the UGC Act.

College Hours

College remains open and classes are held in normal day time (Usually from 10.00 AM to 5.00 PM). All criteria regarding percentage of attendance and condition for its shortage for Degree Examination apply. In order to be eligible for being sent up for University examination a student must fulfill the provision of Calcutta University Regulation regarding attendance of lectures. Computer classes may be held outside the College hours at the morning or in the evening.

Golden Jubilee

Sir Gurudas Mahavidyalaya completed its Golden Jubilee Year on 21st August, 2018. In these fifty years the college has developed gradually, expanded from a single discipline to a multidiscipline institution. It has served the local community as well as students from other places of Calcutta and outside. The college celebrated this occasion through various academic, cultural and social extension programmes. A bust of Sir Gurudas Bandyopadhyay was erected in the college premises. A cultural programme involving students of the college and local children was held in the college. The high point of the celebration was a gala programme held at Mohit Mancha graced by the august presence of Sri Shyamal Sen, the Honourable former Governor of West Bengal, several other distinguished dignitaries, education its sand academicians.

Accreditation

Accreditation : Sir Gurudas Mahavidyalaya took the initiative for NAAC Accreditation in 2015 and accordingly submitted its Self-Study Report (SSR) for the 1st Cycle of Accreditation in December, 2015. Based on that report a NAAC Peer Team visited the college in September, 2016 and the college received Grade B in its very first attempt.

Internal Quality Assurance Cell (IQAC) : As per the NAAC guidelines, the college has an IQAC to ensure maintenance and improvement of infrastructural facilities and academic output. The IQAC has teachers, college staff, student representatives and eminent members of the civil society as its members.

Courses offered :

The college offers the following courses :

STREAM	COURSE	SUBJECTS
Commerce	Honours	Accounting and Finance (ACFA)
	General	All usual subjects
Humanities	Honours	Bengali (BNGA) Education (EDCA) English (ENGA) History (HISA) Political Science (PLSA) Sanskrit (SANA)
	General	Bengali (BNGG) Education (EDCG) English (ENGG) History (HISG) Political Science (PLSG) Sanskrit (SANG) Economics (ECOG)
Science	B. Sc. (Honours)	Computer Science (CMSA) Physics (PHSA) Mathematics (MTMA)
	B. Sc. (General)	Chemistry (CEMG) Computer Science (CMSG) Economics (ECOG) Physics (PHSG) Mathematics (MTMG)

Admission : As per the norms of the University of Calcutta, the academic session extends from July to June. From 2015-16 session the college has embraced a completely online admission procedure to ensure transparency and fairness. The admission process commences immediately after the publication of Class XII results as per notified procedure and schedule. Forms are to be filled and submitted online against a cost of Rs. 250 (except bank charge/online fees).

The college will not be responsible for the subsequent cancellation of the admission due to suppression of information or misstatements of facts by the applicants. Applicants are advised to go through the admission regulations framed by the University of Calcutta.

HONOURS COURSES

	Sl. No.	Combination Code	Core Subject	General Elective	General Elective
B.A. Honours	1	101	Bengali (BNGA)	Education (EDCG)	Pol. Science (PLSG)
	2	102		Pol. Science (PLSG)	Education (EDCG)
	3	103		History (HISG)	Education (EDCG)
	4	104		Education (EDCG)	History (HISG)
	5	105		Pol. Science (PLSG)	History (HISG)
	6	106		History (HISG)	Pol. Science (PLSG)
	7	107		History (HISG)	Sanskrit (SANG)
	8	108		Sanskrit (SANG)	History (HISG)
	9	205	Education (EDCA)	Pol. Science (PLSG)	History (HISG)
	10	206		History (HISG)	Pol. Science (PLSG)
	11	207		History (HISG)	Sanskrit (SANG)
	12	208		Sanskrit (SANG)	History (HISG)
	13	209		Bengali (BNGG)	Pol. Science (PLSG)
	14	210		Pol. Science (PLSG)	Bengali (BNGG)
	15	211		Bengali (BNGG)	History (HISG)
	16	212		History (HISG)	Bengali (BNGG)
	17	213		English (ENGG)	Economics (ECOG)
	18	214		Economics (ECOG)	English (ENGG)
	19	301	English (ENGA)	Education (EDCG)	Pol. Science (PLSG)
	20	302		Pol. Science (PLSG)	Education (EDCG)
	21	303		History (HISG)	Education (EDCG)
	22	304		Education (EDCG)	History (HISG)
	23	305		Pol. Science (PLSG)	History (HISG)
	24	306		History (HISG)	Pol. Science (PLSG)
	25	315		Economics (ECOG)	Education (EDCG)
	26	316		Education (EDCG)	Economics (ECOG)
	27	317		Economics (ECOG)	Pol. Science (PLSG)
	28	318		Pol. Science (PLSG)	Economics (ECOG)
	29	401	History (HISA)	Education (EDCG)	Pol. Science (PLSG)
	30	402		Pol. Science (PLSG)	Education (EDCG)
	31	409		Bengali (BNGG)	Pol. Science (PLSG)

	Sl. No.	Combination Code	Core Subject	General Elective	General Elective
B.A. Honours	32	410		Pol. Science (PLSG)	Bengali (BNGG)
	33	419		Bengali (BNGG)	Education (EDCG)
	34	420		Education (EDCG)	Bengali (BNGG)
	35	421		Education (EDCG)	Sanskrit (SANG)
	36	422		Sanskrit (SANG)	Education (EDCG)
	37	503		Political Science (PLSA)	History (HISG)
	38	504	Education (EDCG)		History (HISG)
	39	511	Bengali (BNGG)		History (HISG)
	40	512	History (HISG)		Bengali (BNGG)
	41	513	English (ENGG)		Economics (ECOG)
	42	514	Economics (ECOG)		English (ENGG)
	43	519	Bengali (BNGG)		Education (EDCG)
	44	520	Education (EDCG)		Bengali (BNGG)
	45	603	Sanskrit (SANA)	History (HISG)	Education (EDCG)
	46	604		Education (EDCG)	History (HISG)
	47	605		Pol. Science (PLSG)	History (HISG)
	48	606		History (HISG)	Pol. Science (PLSG)
	49	611		Bengali (BNGG)	History (HISG)
	50	612		History (HISG)	Bengali (BNGG)
	51	619		Bengali (BNGG)	Education (EDCG)
52	620	Education (EDCG)		Bengali (BNGG)	
B.Sc. Honours	53	751	Computer Science (CMSA)	Mathematics (MTMG)	Physics (PHSG)
	54	752		Physics (PHSG)	Mathematics (MTMG)
	55	853	Mathematics (MTMA)	Chemistry (CEMG)	Physics (PHSG)
	56	854		Physics (PHSG)	Chemistry (CEMG)
	57	855		Computer Sc. (CMSG)	Physics (PHSG)
	58	856		Physics (PHSG)	Computer Sc. (CMSG)
	59	857		Chemistry (CEMG)	Computer Sc. (CMSG)
	60	858		Computer Sc. (CMSG)	Chemistry (CEMG)
	61	859		Computer Sc. (CMSG)	Economics (ECOG)
	62	860		Economics (ECOG)	Computer Sc. (CMSG)
	63	957			Chemistry (CEMG)

	Sl. No.	Combination Code	Core Subject	General Elective	General Elective
B.Sc. Honours	64	958	Physics (PHSA)	Computer Sc. (CMSG)	Chemistry (CEMG)
	65	961		Chemistry (CEMG)	Mathematics (MTMG)
	66	962		Mathematics (MTMG)	Chemistry (CEMG)
	67	963		Computer Sc. (CMSG)	Mathematics (MTMG)
	68	964		Mathematics (MTMG)	Computer Sc. (CMSG)
B.Com. (HONS)	69	1000	B. Com. Honours (ACFA)		
B.Com. (GNRL)	70	90	B.Com. General (BCMG)		
B.A. (GNRL)	71	11	BNGG	EDCG	PLSG
	72	21	BNGG	HISG	PLSG
	73	31	BNGG	HISG	SANG
	74	41	BNGG	EDCG	HISG
	75	51	ECOG	HISG	PLSG
	76	61	EDCG	HISG	PLSG
	77	71	ENGG	HISG	PLSG
B.Sc. (GNRL)	78	81	PHSG	MTMG	CMSG
	79	82	PHSG	CEMG	MTMG
	80	83	MTMG	ECOG	CMSG
	81	84	CMSG	PHSG	CEMG
	82	85	CEMG	MTMG	CMSG

Eligibility for admission :

The admission procedure for the Academic Session 2019-20 will be conducted as per the fulfillment of conditions laid down in the Calcutta University Notification No CSR/03/18 dated 07.05.2018 for B.A/B.Sc. /B.Mus. (Honours/General), CSR/4/18 dt 07.05.2018 for B.A/B.Sc. /B.Com. (Major), CSR/26/2017 dated 26.05.2017, CSR/64/2017 dt. 14/09/201 and CSR/10/18 dt. 30/05/2018 for B.Com (Honours/General). The courses shall follow new Admission and Examination Regulations for semester wise three year (six semesters) for the abovementioned courses. The odd semester will start ordinarily in the month of July and the even semester in the month of January every year. Following are the criteria of eligibility for admission in different courses :

1. For B.A., B.Sc., B.Com (Hons, Gen) courses: Candidates who passed 10+2 examination or any equivalent examination in 2015 and onwards are eligible to seek admission in aforementioned courses provided she/he has also passed in English having full marks not less than 100.
2. For the purpose of determining eligibility for admission to the B.A. /B.Sc. (Honours/General) Courses, aggregate marks shall be calculated by adding the marks in top-four subjects in order of marks secured by a candidate. Marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. However, if the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.
3. Candidates who have passed from Open Schooling or any such recognized board shall be allowed to apply for admission within seven working days from the date of publication of result. The whole process has to be completed within the prescribed last date of submitting registration forms, subject to availability of seats.
4. For admission in B.Com (Hons) course the candidate must have obtained– (a) A minimum of 50% marks in the aggregate with 45% marks in any of the commerce or commerce related subject or (b) A minimum of 55% marks in any of the commerce or commerce related subject.
5. Following subjects be treated as related subjects for admission to B.Com. Honours courses: Accountancy, Business Economics including Business Mathematics, Business Organization, Mathematics, Business Mathematics, Economics, Statistics, Business Studies, Office and Secretarial Practice, Financial Accounting, Elements of Cost Accountancy & Auditing, Book Keeping, Commerce, Cost Accountancy & Principle of Management, Commercial Law and preliminaries of Auditing, Costing and Taxation.
6. A candidate shall be allowed to take up B.Com. (General) Course if he/she had passed the subject(s) at the previous qualifying examination as mentioned below: Accountancy/Business Economics including Business Mathematics/Business Organization/Mathematics/Economics/Statistics/Commerce/Accounts/Business Studies/Financial Accounting/Office and Secretarial Practice/Elements of Cost Accountancy and Auditing/Book Keeping/ Business Mathematics/ Cost Accountancy & Principle of Management, Commercial Law and preliminaries of Auditing, Costing and Taxation.

7. As per university norms for admission in B.A., B.Sc. Honours course the candidate must have obtained in the pre-qualifying examination (a) a minimum of 50% marks in the aggregate with minimum 45% marks in the subject in which Honours is sought or (b) A minimum 55% marks in the subjects in which Honours is sought or (c) A minimum of 50% marks in the aggregate when the candidate takes up Honours in a subject not included in her/his previous qualifying examination, provided all other clauses are satisfied.
8. For admission in B.A., B.Sc.(General) courses the candidate must have passed the 10+2 examination conducted by West Bengal Council of Higher Education or any equivalent examination with English as one main subject of not less than 100 marks.
9. Candidates belonging to Scheduled Caste or Scheduled Tribe communities taking up Honours must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject / related subject at the previous qualifying examination.
10. Seats are reserved for SC, ST, OBC A, OBC B, PH candidates as per Govt. rules.

9(a) Semester-wise Courses for B.A./B.Sc. (Honours)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	2TH+2P/TU CC-1 & 2	2TH+2P/TU CC-3 & 4	3TH+3P/TU CC-5,6 & 7	3TH+3P/TU CC-8,9 & 10	2TH+2P/TU CC-11 & 12	2TH+2P/TU CC-13 & 14
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2	1TH+1P/TU GE-3	1TH+1P/TU GE-4		
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A(1) B(1)	2TH+2P/TU DSE-A(2) B(2)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Course (SEC)			1TH+0P/TU SEC-A(1)	1TH+0P/TU SEC-B(2)		
Total No. of Courses and Marks	4 x 100 = 400	4 x 100 = 400	5 x 100 = 500	5 x 100 = 400	4 x 100 = 400	4 x 100 = 400
Total Credits	20	20	26	26	24	24

TH = Theory P = Practical Tu = Tutorial

- ❖ CC/GE/DSE : Each Theory and Practical Course have 4 and 2 Credits respectively / Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively.
- ❖ GE : Covering two subjects with two courses each; any subject in any semester; CC of a different subject in General course is to be treated as GE for Honours Course
- ❖ DSE/SEC : Group (A & B) for specified semesters
- ❖ AECC/SEC : Each Course has 2 Credits
- ❖ AECC-1 : Communicative English/MIL; AECC-2 : Environment Studies

9(b) Semester-wise Courses for B.Sc. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	3TH+3P/TU CC-1	3TH+3P/TU CC-2	3TH+3P/TU CC-3	3TH+3P/TU CC-4		
Discipline Specific Elective (DSE)					3TH+3P/TU DSE-A (1A+2A+3A)	3TH+3P/TU DSE-B (1B+2B+3B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Elective (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total No. of Courses and Marks	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400
Total Credits	20	20	20	20	20	20

TH = Theory P = Practical Tu = Tutorial

- ❖ CC/DSE : Each Theory and Practical Course have 4 and 2 Credits respectively / Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively.
- ❖ CC : 4 courses each from 3 subjects (one course from each subject under each semester)
- ❖ DSE : 2 courses each from 3 subjects (one course from each subject under each semester)
- ❖ AECC/SEC : Each Course has 2 Credits
- ❖ AECC-1 : Communicative English/MIL; AECC-2 : Environment Studies
- ❖ SEC- : 4 courses; two courses each from two subjects
- ❖ DSE/SEC : Group (A & B) for specified semesters

9(c) Semester-wise Courses for B.A. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	2TH+2P/TU CC-1	2TH+2P/TU CC-2	2TH+2P/TU CC-3	2TH+2P/TU CC-4		
Language (LCC)			1TH+1TU LCC1(1)	1TH+1TU LCC1(1)	1TH+1TU LCC1(2)	1TH+1TU LCC2(2)
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2				
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A (1A+2A)	2TH+2P/TU DSE-B (1B+2B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC-2				
Skill Enhancement Course (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total No. of Courses and Marks	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400	4 x 100 = 400
Total Credits	20	20	20	20	20	20

TH = Theory P = Practical TU = Tutorial

- ❖ CC/LCC/GE/DSE : Each Theory and Practical Course have 4 and 2 Credits respectively / Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively.
- ❖ CC : 4 courses each from 2 subjects (one course from each subject under each semeste)
- ❖ LCC : LCC1-English courses; LCC2 – Mil/Alternative English
- ❖ GE : Two courses from one subject different from core subjects including LCC
- ❖ DSE : 2 courses each from 2 subjects
- ❖ AECC/SEC : Each Course has 2 Credits
- ❖ AECC-1 : Communicative English/MIL, AECC-2 : Environmental Studies
- ❖ SEC : 4 courses; 2 courses each from two subjects
- ❖ DSE/SEC : Group (A & B) for specified semesters

5. B.Com. Honours & General Course Curricula / Structure

B. Com. Honours Course Structure under Semesterised CBCS

Year 1 : Semester I

		Marks	Credit Hours	
AECC 1.1 Chg	Language : Communicative English – 50 Indian Language – 50	100	2	
GE 1.1 Chg	Microeconomics I & Statistics (50+50)	100	6	
CC 1.1 Chg	Business Laws	100	6	
CC 1.2 Chg	Principles of Management	100	6	
CC 1.1 Ch	Financial Accounting – I	100	6	

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Year 1 : Semester II

		Marks	Credit Hours	
GE 2.1 Chg	E-Commerce & Business Communication (50+50)	100	6	
CC 2.1 Chg	Company Law	100	6	
CC 2.2 Chg	Marketing Management and Human Resource Management	100	6	
CC 2.1 Ch	Cost and Management Accounting – I	100	6	

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Year 2 : Semester III

		Marks	Credit Hours	
SEC 3.1 Chg	Information Technology & its Application in Business (Theory– 50 + Practical – 50)	100	4	
GE 3.1 Chg	Business Mathematics & Statistics	100	6	
CC 3.1 Ch	Financial Accounting II	100	6	
CC 3.2 Ch	Indian Financial System	100	6	

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Year 2 : Semester IV

		Marks	Credit Hours	
GE 4.1 Chg	Microeconomics II & Indian Economy (50+50)	100	6	
CC 4.1 Chg	Entrepreneurship Development and Business Ethics	100	6	
CC 4.1 Ch	Taxation I	100	6	
CC 4.2 Ch	Cost and Management Accounting-II	100	6	

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Year 3 : Semester V

		Marks	Credit Hours	
CC 5.1 Ch	Auditing & Assurance	100	6	
CC 5.2 Ch	Taxation II	100	6	
DSE 5.1 A*	Economics II and Advanced Business Mathematics	100	6	
DSE 5.2 A*	Corporate Accounting	100	6	

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Options :

*Or DSE 5.1 M (Consumer Behaviour and Sales Management – 50+50)
& DSE 5.2 M (Product & Management and Marketing Communication (50+50)

*Or DSE 5.1 T (Public Finance and Taxation)
& DSE 5.2 T (Direct Tax : Laws and Practice)

*Or DSE 5.1 e-B (Fundamentals of Computer)
& DSE 5.2 e-B DBMS and System Analysis & Design (50+50)

Year 2 : Semester III

		Marks	Credit Hours	
SEC 3.1 Chg	Information Technology & Its Application in Business (Theory– 50 + Practical – 50)	100	4	
GE 3.1 Chg	Business Mathematics & Statistics	100	6	
CC 3.1 Cg	Financial Accounting II	100	6	

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Year 2 : Semester IV

		Marks	Credit Hours	
GE 4.1 Chg	Microeconomics II & Indian Economy (50+50)	100	6	
CC 4.1 Chg	Entrepreneurship Development and Business Ethics	100	6	
CC 4.1 Cg	Taxation I	100	6	
CC 4.2 Cg	Cost and Management Accounting-II	100	6	

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Year 3 : Semester V

		Marks	Credit Hours	
CC 5.1 Cg	Auditing & Assurance	100	6	
DSE 5.1 A*	Taxation II	100	6	
DSE 5.2 A*	Corporate Accounting	100	6	

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Options :

*Or DSE 5.1 M (Consumer Behaviour and Sales Management – 50+50)
& DSE 5.2 M (Product & Pricing Management and Marketing Communication (50+50)

*Or DSE 5.1 T (Public Finance and Taxation)
& DSE 5.2 T (Direct Tax : Laws and Practice)

*Or DSE 5.1 e-B (Fundamentals of Computer)
& DSE 5.2 e-B DBMS and System Analysis & Design (50+50)

Year 3 : Semester VI

		Marks	Credit Hours	
AECC 6.1 Chg	Environmental Studies	100	2	
SEC 6.1 Chg	Computerised Accounting and e-Filing of Tax Returns	100	4	
DSE 6.1A*	Financial Reporting and Financial Statement Analysis	100	6	
DSE 6.2A*	Financial Management	100	6	

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Chg : Common for Honours and General; **Cg** : Core Course for General

Options :

*Or DSE 6.1 M (Retail Management and Marketing of Services (50+50)
& DSE 6.2 M (Rural Marketing and International Marketing (50+50)

*Or DSE 6.1 T (Indirect Tax : Laws and Practices)
& DSE 6.2 T (Tax Procedures and Planning)

*Or DSE 6.1 e-B (Internet & WWW and Functional e-Business System (50+50)
& DSE 6.2 e-B (Computer Applications and e-Business Application – Practical (50+50)

Summary for B.Com. Hons.

		Marks	Credit Hours	
Ability Enhancement Compulsory Course (AECC)	Two Papers	200	2 x 2 = 4	
Skill Enhancement Elective Course (SEC)	Two Papers	200	2 x 4 = 8	
Generic Elective (GE)	Four Papers	400	4 x 6 = 24	
CORE COURSE (CC)	Eleven Papers	1100	11 x 6 = 66	
Discipline Specific Elective (DSE)	Four Papers	400	4 x 6 = 24	
		2300	Total 126	

Principal's Desk



Dear All,

Our primary concern is the overall development of the Teaching-Learning Process. We are engaged in regular interaction with the parents so that quality is not compromised at the academic forefront. We are aspiring for well-planned curriculum so that the students should not find learning boring and draw away from learning. We aim not only a good academic score but also participation in co-curricular and extension activities is intended. Both formal and informal education goes hand in hand. We want to give a student friendly campus where each and every teacher turns to be a friend-philosopher-guide.

The missions of the college are all those plans, programs and actions that are considered necessary to translate its vision into reality. The mission statements of the college are:-

- To strike a balance between quality and quantity on demographic considerations.
- To upgrade the college into a three shift comprehensive co-educational institute of higher education with the introduction of different subjects under science, arts and commerce streams.
- To maintain focus on commerce education for reasons of legacy.
- To complete the construction of four storied college building on its own land within the main city limit.
- To establish close contact between the students and the teachers through quality teaching-learning process. Encouraging students to perform better at the examinations.
- To make the students better equipped to serve their own purpose, purposes of their family, locality, state and the country as a whole.
- To contribute to a better and higher form of society with adequate knowledge based student community.
- To implant core values, inculcate the sense of nationalism and nation building.
- To integrate the college motto – “Knowledge is Power-Unity is Strength” to the institutional strategy to make the country powerful with sufficient knowledge base and securing integrity & development of the country with the strength of unity.

GOVERNING BODY

President	Sri. Santanu Mallik
Principal & Secretary to G.B	Dr. Manishankar Roy
Members-University Nominee	Smt. Anuradha Ghose
	Sri. Aswini Kumar Roy
West Bengal State Government Nominee	Smt. Supti Pandey
	Sri Asim Panda
West Bengal State Council of Higher Education Nominee	Vacant
Teachers' Representatives'	Sri. Subrata Ranjan Das
	Dr. Paramita Halder
	Vacant
Non-teaching Staff Representatives' General Secretary	Sri. Partha Chakraborty
Students' Union (Ex. Officio)	Sri. Rajesh Mondal

**Fees Structure for B.A./B. Sc./B. Com. (Honours & General)
Courses w.e.f. Session 2019-20**

Sl. No	Particulars	B.A. Honours	B.A. General	B.Com. Honours	B.Com. General	B.Sc. Honours	B.Sc. General
1	Tuition Fees (For 6 months)	450	300	510	360	660	510
2	Admission Fees (Yearly)	200	200	200	200	200	200
3	Establishment Fees (Yearly)	500	500	500	500	500	500
4	Session Charges (Yearly)	500	500	500	500	500	500
5	Building & Dev. Fees (Yearly)	600	600	600	600	600	600
6	System Development Fees (Yearly)	300	300	300	300	300	300
7	Electric Fees (Yearly)	200	200	200	200	200	200
8	Magazine Fees (Yearly)	50	50	50	50	50	50
9	College Exam. Fees (Yearly)	200	200	200	200	200	200
10	Students' Union Fees (Yearly)	500	500	500	500	500	500
11	Sports Fees (Yearly)	100	100	100	100	100	100
12	Saraswati Puja (Yearly)	40	40	40	40	40	40
13	Other Festival Fees (Yearly)	20	20	20	20	20	20
14	Students' Aid Fund (Yearly)	50	50	50	50	50	50
15	Students' Health Home (Yearly)	50	50	50	50	50	50
16	Library Fees (Yearly)	300	300	300	300	300	300
17	Lib. Caution Deposit Fees (One time)	300	300	300	300	300	300
18	Identity Card Fees (One time)	50	50	50	50	50	50
19	Cost of Univ. Exam. Form (One time)	20	20	20	20	20	20
20	Univ. Registration Fees (One time)	100	100	100	100	100	100
21	Laboratory Fees (1 lab) (Yearly)**	—	—	—	—	3,000	2,000
22	Laboratory Fees (2 labs) (Yearly)**	—	—	—	—	1,500	1,500
22	Laboratory Fees (3 labs) (Yearly)**	—	—	—	—	1,500	1,500
	Grand Total	4530	4380	4590	4440	*	*
	Cost of Submission of Online Admission Form (except bank charges/online payment charges)	200	200	200	200	200	200

* The Course fees for different B.Sc. Honours and General courses will vary according to subject combinations.

Notes :

1. Payment of tuition fees for 6 months (from July to Dec, 2019) included in the total of admission and other fees and tuition fees for remaining 6 months (January to June 2020) must be paid within 31st January, 2020.
2. All payments be made directly in college SBI Collect Bank A/c (Link given on our College Web Site).

Infrastructure and Learning Process

- **The Campus :** The college campus is built on an area of around 1244.13 sq.mts. The campus is well ventilated with sufficient open space on all sides. The college has 33 classrooms, seminar rooms and departmental cubicles, offices and canteen. All science departments have well-equipped laboratories. Two class rooms have ICT installation. We also have a state of the art virtual classroom.
- **The Central Library :** The College has a well-stocked library with more than 14,000 books, journals, newspapers, magazines, educational CDs and DVD collection. Having been included in INFLIBNET- N-LIST, the library has access to a large number of e-journals and other digital material. The services have been upgraded through digitization and the use of software like KOHA. It has the potential for future growth through further computerization. Apart from books for regular UG courses, the library contains books for UGC merged schemes under the UGC XII plan such as Entry-in-Services and Remedial Coaching.
- **Laboratory :**
 - Computer Science Lab :** The department provides facility for both software and hardware lab. The hardware lab consists of adequate amount of equipment like CRO, Function generator, I Cetc. Advanced software and high configuration PC are present in software lab to meet the need of the curriculum.
 - Physics Lab :** Honours and general laboratories are accessible to students and staff. We have three laboratories : One electronic, one non-electronic (dark room) and one separate computer lab. We have some high performance digital instruments like CRO, Function generator, Power Supply etc.
 - Mathematics Lab :** There is a separate computer lab which is used for Mathematical programming and computing. Some modern computing software's like MATLAB, Mathematica etc. are installed in these systems.
 - Chemistry Lab:** Chemistry department has well-furnished laboratory which facilitates students to perform their experiments and chemical reactions.
- **Virtual Classroom :** The College has a state of the art virtual class room to improve the overall teaching-learning experience. The virtual classroom has Interactive White Board, LCD projector, computer desktop and several other modern teaching aids.

- **ICT (Information and Communication Technology) facilities** : Internet facilities, computer facilities for practice classes are available to students. The modern teaching equipments include several smart boards, overhead as well as portable shot through projectors, Audio-Visual Aids, DVDs, broadband internet connection, LCD Projectors etc. These are used along with the traditional chalk-and talk classes to make the learning experience more effective. Film adaptations of literary texts are arranged by the departments of English and Bengali. Various departments invite learned academicians from other colleges and universities on a regular basis to deliver special lectures for the benefit of the students.

Student Support Services and Achievements :

National Service Scheme (NSS) : Two NSS Units with 100 volunteers each conduct extension activities throughout the year. The 1stUnit was established in 2008. The university granted permission for a 2ndUnit in 2013. Students are encouraged to join the NSS Programme at the beginning of the academic session during the orientation Programme.

- In the year 2012-13 the college received Best NSS Volunteer award conferred by University of Calcutta as well as the Best Special Camp Award 2013.
- In the year 2013-14 the college was selected as head quarter of North-East NSS District comprising 10 colleges under Calcutta University. It also received the award for the Best Programme Officer of NSS and the Best NSS Unit under Calcutta University for three consecutive years – 2012, 2013, 2014.
- In the year 2014-15 Best NSS Programme Officer at University level and Best Programme Officer at State level 2014.
- The NSS units of the college participated in the National Integration Camp-2015 at Mumbai University.

Mechanisms of Redressal : For better protection of students' rights and interests as well as to address their grievances and find solutions to their problems the college has a **Grievance Redressal Cell**. Following the recommendations of the Honourable Supreme Court of India and the UGC Regulations of 2009, the college has taken a zero-tolerance policy towards incidents of ragging and has constituted an **Anti-Ragging Committee** specifically to deal with complaints of ragging and to spread awareness about it. The college also has a **Sexual Harassment Redressal Cell** to ensure gender justice and gender equality on campus.

Career Counseling Cell : The cell provides information, assistance, guidance and counseling to students regarding job opportunities and placement. From time to time, the cell maintains correspondence with different organizations, organizes workshops and training sessions as well as campus interviews for students.

Remedial Coaching Classes : The College initiated Remedial Coaching Classes have been provided for students belonging to SC/ST/OBC/Minorities/BPL

categories in both the Honours and General subjects under UGC XII Plan. However, even after UGC XII Plan ended the college in its own capacity conducts remedial classes for all students who need special assistance.

UGC Sponsored Career Oriented Courses :

The college runs value added certificate and diploma courses sponsored by the UGC to endow students with necessary skills to be employable in the emerging job market. These courses include Certificate in Computer Hardware and Networking, Diploma in Hardware and Networking and Advanced Diploma in Hardware and Networking.

Institutional scholarships/Free-ships given to students: The College has a Students' Aid Fund. Each year selected number of financially weak students is granted merit scholarships and concession in tuition fees. Financial assistance is available for students under various government schemes such as Post- Metric Scholarship and Talent Support Stipend by West Bengal Minority Development and Finance Corporation, Kanyasree Scheme, Swami Vivekananda Merit cum Means Scholarship and many more.

Students' Union : All students of the college are members of the Students' Union. The union arranges for social services and cultural activities. There is a constitution of the Students' Union to regulate its activities including the election and the formation of the Executive Committee of the Union.

Students' Canteen : The college canteen provides hygienic and healthy food at subsidized rate.

Undergraduate and Post-Graduate programmes in Distance Learning: Since 2002 three year UG and two year PG courses are available under Netaji Subhas Open University (NSOU). Under NSOU, UG courses are offered in Bengali and History. PG courses are offered in Bengali, History, Education, Political Science Public Administration, Social Work, Mathematics, Commerce and English. Two year PG courses in distance mode are available in Bengali, Education, English and History under Kalyani University (D.O.D.L).

Computer Hardware Networking Course : The college runs a UGC-sponsored certificate course on Hardware Networking.

LIST OF TEACHERS

Dr. Manishankar Roy, M.Phil. Ph.D.
Principal and Secretary

DEPARTMENT OF BENGALI

Debjani Nayak	M.A. (Head of the Department)
Isita Dutta	M.A.
Chandan Adhya	M.A.
Angana Das	M.A, M.Phil

DEPARTMENT OF CHEMISTRY

Ishani Bhowmick	M. Sc., Ph.D (Pursuing)
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DEPARTMENT OF COMMERCE

Subrata Ranjan Das	M. Com., M. Phil. (Head of the Department)
Dr. Prasanta Kumar Dey	M.Com. M.Phil., Ph.D., ICWAI (Inter), B.Ed.
Prabir Tarafder	M.Com., Ph.D. (Pursuing)
Mukul Bhattacharya	M.Com.
Dr. Arunabha Sinha	M. Com, Ph.D.
Piyali Saha Mandal	M.Com.
Pritha Gayen Dutta	M.Com. Ph.D. (Pursuing)
Pallav Kumar Saha Chowdhury	M. Com., M.Phil., Ph.D. (Pursuing)
Pallavi Chakraborty	M.Com.
Subhamita Ram	M.Com. ICAI (Inter)

DEPARTMENT OF COMPUTER SCIENCE

Debashish Barman	M.Sc., M.Tech.
Suchishree Sengupta	M.Sc., B.Ed. (Head of the Department)
Ranu Chowdhury	MCA
Debasmita Chakraborty	MCA, M.Tech
Gourav Pal Chowdhury	M.Sc.
Moumita Chakraborty	B.Tech, M.Tech.

DEPARTMENT OF ECONOMICS

Jayed Ali Laskar M.A.

DEPARTMENT OF EDUCATION

Dr. Ratna Lodh M.A, B.Ed., M.Phil., Ph.D (Head of the Department)
Dr. Manishankar Roy M.A., B.Ed., M.Phil., Ph.D. (Principal)
Sanghamitra Som Banerjee M.A, B.Ed., M.Phil.
Kaushik Das M.A.
Chirasree Karmakar Banerjee M.A., B.Ed.
Mamta Nath M.A.

DEPARTMENT OF ENGLISH

Dr. Paramita Halder M.A., B.Ed., Ph. D. (Head of the Department)
Dr. Shinjini Basu M.A., M.Phil., Ph.D.
Prasanta Ghosal M.A., M.Phil., Ph.D. (Pursuing)

DEPARTMENT OF HISTORY

Jayanta Kumar Baidya M.A., M.Phil. (Head of the Department)
Tanusree Bose Pakrashi M.A., M.Phil.
Dr. Susmita Mondal Biswas M.A., M.Phil. Ph.D.

DEPARTMENT OF POLITICAL SCIENCE

Dipannita Sanyal M.A., Ph.D. (Pursuing)
Sumita Debnath M.A, B.Ed. (Head of the Department)
Sobhana Mukhopadhyay M.A, B.Ed.
Mithu Nandy M.A, M.Phil.

DEPARTMENT OF PHYSICS

Sourabh Kumar Das M.Sc. (Head of the Department)
Dr. Minakshi Goswami M.Sc., Ph.D.
Shibnath Guchhait M.Sc., B.Ed.

DEPARTMENT OF MATHEMATICS

Dr. Suvra Kanti Chakraborty	M.Sc., Ph.D. (Head of the Department)
Subhankar Saha	M.Sc., Ph.D. (Pursuing)
Pritam Pradhan	M.Sc.

DEPARTMENT OF SANSKRIT

Dr. Provas Mondal	M.A., B.Ed., Ph.D (Head of the Department)
Dr. Kajal De	M.A., Ph.D.

CENTRAL LIBRARY

Suchismita Majumder (Librarian)	M.Sc., MLIS, Ph.D. (Pursuing)
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LIST OF NON-TEACHING STAFF

Partha Chakraborty	Head Clerk
Jyotirmoy Mishra	Cashier
Saikat Majumder	Clerk
Samir Halder	Clerk
Bimal Kundu	Electrician cum Caretaker
Janardan Naskar	Pump Operator
Ranjan Hazari	Peon
Ratan Syamal	Peon
Dipali Das	Ladies' Common Room Attendant
Ashim Ghatak	Guard
Nirmal Biswas	Guard
Nageswar Prasad Hela	Sweeper
Surajit Dutta	Technical Assistant (College Appointed)
Pankaj Ghosh	Office Assistant (College Appointed)
Gouranga Das	Guard (College Appointed)
Mofijul Rahman	College Appointed Non-Teaching
Amit Shaw	College Appointed Non-Teaching
Gautam Hela	Daily Worker (College Appointed)

“Tentative list of Holidays for the Academic Year 2019-20”

Date	Day	Occasion	No. of Days
04.07.2019	Thursday	Rathajatra	1
12.08.2019	Monday	Id-uz-Zuha	1
15.08.2019	Thursday	Independence Day	1
21.08.2019	Wednesday	College Foundation Day	1
23.08.2019	Friday	Janmastami	1
20.09.2019	Tuesday	Muharram	1
18.09.2019	Wednesday	Biswakarma Puja (Principals' Discretion)	1
28.09.2019	Saturday	Mahalaya	1
02.10.2019	Wednesday	Birthday of Mahatma Gandhi	1
04.10.2019- 29.10.2019	Monday To Tuesday	Puja Holidays	25
06.11.2019	Wednesday	Jagadhatri Puja	1
10.11.2019	Sunday	Fatah-Dauz-Doham	0
12.11.2019	Tuesday	Birthday of Guru Nanak	1
25.12.2019	Wednesday	Christmas Day	1
01.01.2020	Wednesday	English New Year's Day	1
12.01.2020	Sunday	Birth Anniversary of Swami Vivekananda	0
23.01.2020	Thursday	Birthday of Netaji	1
24.01.2020	Friday	Calcutta University Foundation Day	1
26.01.2020	Sunday	Republic Day	1
29.01.2020- 30.01.2020	Wednesday	Saraswati Puja	2
21.02.2020	Friday	Shivratri	1
10.03.2020	Tuesday	Dolyatra	1
11.03.2020	Wednesday	Holi	1
10.04.2020	Friday	Good Friday	1
11.04.2020	Saturday	Easter Saturday	1
14.04.2020	Tuesday	Chaitra Sankranti & Birth Anniversary of DR. B. R. Ambedkar	1
15.04.2020	Wednesday	Bengali New year's Day	1
01.05.2020	Friday	May Day	1
09.05.2020	Saturday	Birthday of Rabindranath Tagore	1
18.05.2020	Saturday	Buddha Purnima	1
		Principal's Discretion	3
		TOTAL	56