

Instructions to the students for Commerce Department
FOR INTERMEDIATE EXAMINATIONS, 2020

- (A) Download question paper 30 minutes before examination from the Websites:
(a) <http://www.sirgurudasmahavidyalaya.com>
(b) <http://www.sgmexam.in>
- (B) Use A4 white plain paper for answering questions.
- (C) Use blue / black ink ball pen.
- (D) Write on one side only of the page.
- (E) Front page of the answer script should contain the following:
(a) Page Number,
(b) Name of the Student,
(c) Class,
(d) CU Roll Number,
(e) CU Registration Number,
(f) Subject name,
(g) Subject Code
(h) Date of examination,
(h) Time of examination
- (F) Every next page (i. e. answering page) should contain the following:
(a) CU Roll Number,
(b) CU Registration Number,
(c) Examination date,
(d) Page No.
- (G) At the end of the examination, scan all pages successively of the total answer script (starting from front page to last page).
- (H) Scanned copy of each answer sheet should be sent in a pdf format in a single file with proper file name containing CU Roll No, CU Registration No, Subject name and Subject Code and Page number (every page). For example, Student under CBCS system of Roll No. 171314-21-1111 and Subject Code GE2.1Chg, the student should write the file name as: GE2.1Chg-21-1111.
- (I) The mail containing the scanned answer sheets should bear the Student Name, Subject Name, Subject Code and CU Roll Number in place of SUBJECT in the mail.
- (J) The pdf mail of answer script should be uploaded to the E-mail ID available on question paper within 30 minutes of completion of the examination.

.....

Intermediate Examinations, 2020

Class: B. Com. Honours / General. Part: I / II. Or Semester: I / II / III / IV / V.

Name of Student:.....

CU Roll No. :

CU Regi No. :

Subject Name :.....

Subject Code :

Date of Exam :

Time of Exam :.....

(Start writing from here)

End